

Submission Guidelines¹

The Revista de Educação Pública - ISSN 0104-5962 - E-2238-2097 – is a quarterly publication articulated to the Postgraduate Program in Education of Universidade Federal de Mato Grosso. It publishes articles in education field, as well as essays and reviews papers that privilege works in education. The essays are intended only to theoretical and methodological which are relevant to the journal's sections. Studies on the state of the art about issues in education area are also accepted.

The papers for publication are submitted to previous appraisal of the scientific editor of the section. The journal's sections are restricted to the following areas: School Culture and Teacher Education; Education, Power and Citizenship; Education and Psychology; Environmental Education; History of Education; Education in Science and Mathematics.

Then, papers are submitted, without identifying the authorship, to the judgment of reviewers chosen by the Scientific Council. Copies of the evaluation are sent to authors and the reviewers' name will be kept confidential. Changes suggested by the evaluators are made with the author. However, the evaluator's names are kept secret, as well as the author's names in relation to evaluators. .

The evaluation is performed by the Journal Advisory Board or other *ad hoc* reviewers according to the journal editorial policy. The following categories are considered for text evaluation: the editorial line of the journal, content, relevance and quality of contributions. All papers are submitted to two reviewers. If there are contradictory evaluations, the Scientific Council sends the manuscript to a third reviewer.

Annually is published the list of *ad hoc* reviewers who contributed to the issue in that period.

The publication of an article or essay automatically implies the copyright to the Revista de Educação Pública and the originals of papers works will not be returned to the authors. The content, ideas and opinions expressed in the papers are full responsibility of the authors.

The author should indicate the existence of conflict of interest.

The authors will be offered two (2) printed copies of the issue in which his/her work has been published. Reviews authors will get one (1) printed copy.

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Book reviews should have up to four (4) pages and have the following technical specifications: the full bibliographic details of the material reviewed in the beginning of the text; name(s) of the review's author(s) with information on footnote about the author qualification and affiliation.

Acceptance for publication of research reports and other kind of texts, having the same number of pages cited above, rests on the decision of the Scientific Council. Reviews papers, reports or communications revised by the authors must have the title written in English, French or in their original language.

It also rests on the Scientific Council the decision to publish articles from authors who are not from UFMT and whose works are of high relevance to the research areas of Postgraduate Program in Education.

The following criteria are defined for evaluation and approval of manuscripts:

- a. The Introduction should indicate briefly the purpose, background, relevance, previous research and concepts used;
- b. Originality (level of originality or level of theoretical and methodological contribution to the section to which the manuscript is intended).
- c. Methodology (criteria of selection, procedures of data collection and data analyses).
- d. Results (clear description of the data and their interpretation in relation to concepts and categories chosen).
- e. Conclusion (statement of main results and their relation to the objectives).
- f. The correctness of the text (the concision and objectivity of writing; the arguments, the logical coherence of the text).
- g. The potential of the work must effectively expand the existing knowledge.
- h. The relevance, diversity of references and use of the Brazilian technical standard - ABNT.
- i. The ideas discussed, regarding to the length of the text and completeness of references is fundamental to the development of the theme.

As an exchange instrument the Revista de Educação prioritizes over 60% of its space for the dissemination of research which are external to the UFMT. Articles in the original language of contributors are also accepted.

The unpublished articles should be sent to the editor of the Revista de Educação Pública via email: <rep@ufmt.br>.

Identification of authorship should be informed in a cover sheet. This cover sheet (which will not be sent to evaluators to ensure the anonymity during the evaluation process) should have:

- a. The title of the article with 15 words or less.; author's names (in order to be published), affiliation, address, telephone and email; brief author's professional biography, including qualification degree, research group and address (maximum 50 words); and inform if the research received financial support. In the article title, capitalize only the first letter, names or acronyms. Titles in English come after the title in Portuguese.
- b. Abstract in Portuguese (not to exceed 100 words), typed in simple space, emphasizing the objectives, methodology and conclusion. Abstract in a foreign language must also be presented, preferably in English.
- c. Keywords (up to 4 words) should be terms that identify the article content. In abstracts written in foreign language, the keywords must also be presented in the original language adopted.

The title of the article must be repeated on the first page of the manuscript and translated to the foreign language.

Any information or references in the text that can identify the authorship are suppressed. Authorship information is recorded separately and if the article is accepted for publication, such information will go back to the main text in the final review process.

To text formatting use MSWORD FOR WINDOWS:

Use a single space (ENTER) before and after quotation.

- a. Type the main text in Times New Roman font, 12-point font size, 1,5 interline spacing; the top, bottom and right margins should be 2.5 cm and left margin 3.0 cm; all pages size should be A4 paper.
- b. To emphasis or highlight some information in the main body of the article use only italics; indicate paragraphs with a single tap tab;
- c. For quotations longer than three lines use 10-point font size, with a hanging indent of 4 cm on the left.
- d. Illustrations and tables should be embedded within the main body of the article, clearly identified (Figure 1, Table 1, etc.). Photographs are accepted only in black and white, and the author(s) will need to have the name and permission of the photographer, as well as the permission of people photographed. Such information must be attached to the file.

Tables, figures, photos, illustrations and diagrams to be inserted in the body of the text should contain:

- Size equivalent to the maximum page width (12x18);
- Print quality (300 dpi);
- Have clarity and resolution.

Papers should have approximately 10 to 20 pages. And they must have been submitted to a textual revision.

The Reference list must be presented in alphabetical order at the end of the text and should follow the standard NBR 6023 (2002). Some examples are listed below:

1. BOOK:

FREIRE, P. **Educação como prática da liberdade**. 4. ed. Rio de Janeiro: Paz e Terra, 1974. 150 p. (Série Ecumenismo e Humanismo).

2. ARTICLES FROM PUBLICATIONS RELATED TO EVENTS:

OLIVEIRA, G. M. S. Desenvolvimento cognitivo de adultos em educação a distância. In: Seminário Educação 2003. **Anais...** Cuiabá: UNEMAT, 2003, p. 22-24.

3. JOURNAL ARTICLES:

GADOTTI, M. A eco-pedagogia como pedagogia apropriada ao processo da Carta da Terra. **Revista de Educação Pública**, Cuiabá, v. 12, n. 21, p. 11-24, jan./jun. 2003.

4. GOVERNMENT PUBLICATION

MATO GROSSO. Presidência da Província. **Relatório**: 1852. Cuiabá, 20 mar. 1853. Manuscrito. 26 p. In: APMT, caixa 1852.

UNIVERSIDADE FEDERAL DE MATO GROSSO. **Relatório**: 2003, Cuiabá, 2004. 96 p.

5. BOOK CHAPTER:

FARIA FILHO, L. M. O processo de escolarização em Minas: questões teórico-metodológicas e perspectivas de análise. In: VEIGA, C. G.; FONSECA, T. N. L. (Org.). **História e Historiografia da Educação no Brasil**. Belo Horizonte: Autêntica, 2003. p. 77-97.

6. ONLINE PUBLICATION/INTERNET CITATIONS

CHARLOT, Bernard. A produção e o acesso ao conhecimento: abordagem antropológica, social e histórica. **Revista de Educação Pública**, Cuiabá, v. 14, n. 25, jan./jun. 2005. Disponível em: <<http://www.ie.ufmt.br/revista>>. Acesso em: 10 nov. 2006.

Citations must follow Brazilian technical standard – ABNT, NBR 10520 (2002), indicated in the text by the author-date system. Direct quotations of up to three lines, must be cited using double quotation marks and indicated like the example that follow: (FREIRE, 1974, p. 57). Indirect quotations (a text based on author's book) must only indicate the author and year of the publication.

Explanatory notes should be avoided; if it is necessary must be presented in a footnote.

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